



Orange-Ulster BOCES

2019-2020 COOPERATIVE SERVICES GUIDE



COMPONENT SCHOOL DISTRICTS

- Chester Union Free
- Cornwall Central
- Florida Union Free
- Goshen Central
- Greenwood Lake Union Free
- Highland Falls-Fort Montgomery Central
- Kiryas Joel Village Union Free
- Marlboro Central
- Enlarged City School of Middletown
- Minisink Valley Central
- Monroe-Woodbury Central
- Pine Bush Central
- Port Jervis City
- Tuxedo Union Free
- Valley Central
- Warwick Valley Central
- Washingtonville Central

The Board of Cooperative Educational Services, Sole Supervisory District of Orange-Ulster Counties, operates all programs in compliance with the federal and state laws which prohibit discrimination because of race, color, religion, creed, national origin, political affiliation, sex, age, marital status, sexual orientation, pregnancy, military status, veteran status, genetic predisposition or carrier status, ancestry, disability or any other legally protected status. The Compliance Officer is Theresa A. Reynolds, Assistant Superintendent for Instruction & Title IX/ Section 504/ADA Coordinator, (845) 291-0100 Extension 10120.

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Eugenia S. Pavsek, President
William M. Boss, Vice President
Michael Bello
Lawrence E. Berger
Martha Bogart
David Eaton
Edwin A. Estrada

ADMINISTRATIVE STAFF

William J. Hecht
District Superintendent
(845) 291-0100 Ext. 10110
william.hecht@ouboces.org

Deborah McBride Heppes
Assistant Superintendent for Finance
(845) 291-0100 Ext. 10160
deborah.heppes@ouboces.org

Theresa A. Reynolds
Assistant Superintendent for Instruction
(845) 291-0100 Ext. 10120
theresa.reynolds@ouboces.org

PROGRAM DIRECTORS

Forrest M. Addor
Technology
(845) 781-4358
forrest.addor@ouboces.org

Andrew Carnright
Adult & Continuing Education
(845) 781-4363 Ext. 10773
andrew.carnright@ouboces.org

Mark P. Coleman
Operations
(845) 291-0100 Ext. 10150
mark.coleman@ouboces.org

Orande K. Daring
Career & Technical Education,
Adult Practical Nursing
(845) 291-0100 Ext. 10310
orande.daring@ouboces.org

Diane E. Lang, Ph.D.
Instructional Support Services
(845) 781-4363 Ext. 10701
diane.lang@ouboces.org

Kerri B. Stroka
Special Education,
Alternative Programs
(845) 291-0100 Ext. 10210
kerri.stroka@ouboces.org

CALENDAR

The Cooperative Services Guide can be viewed on our website at ouboces.org.

Click on the "Information" drop-down menu from the OU BOCES homepage and then click on the 2018-2019 Cooperative Services Guide link.

OCTOBER 1, 2018:	All new service requests must be filed with the State Education Department.
DECEMBER 31, 2018:	BOCES initial service request forms distributed to Chief School Administrators and Business Officials.
FEBRUARY 1, 2019:	Service request from districts due at BOCES. (Initial Service Request).
FEBRUARY 15, 2019:	BOCES submits Proposed Service Requests (Co-Sers) to the State Education Department.
MARCH 10, 2019:	State Education Department approves or disapproves services. BOCES will notify local districts.
APRIL 4, 2019:	BOCES Annual Meeting and tentative Annual Budget presentation.
APRIL 25, 2019:	BOCES election and budget vote.
MAY 1, 2019:	Service commitments by local Boards upon which contracts will be based. (Final Service Request).
JUNE 1, 2019:	Contracts available to component districts.
AUGUST 1, 2019:	Final contracts with local districts to be filed with the Commissioner.

DISTRICT SUPERINTENDENT SERVICES

William J. Hecht,

District Superintendent/Executive Officer,
(845)291-0110
william.hecht@ouboces.org

In addition to serving as the Chief Executive Officer of Orange-Ulster BOCES, the District Superintendent acts in three capacities:

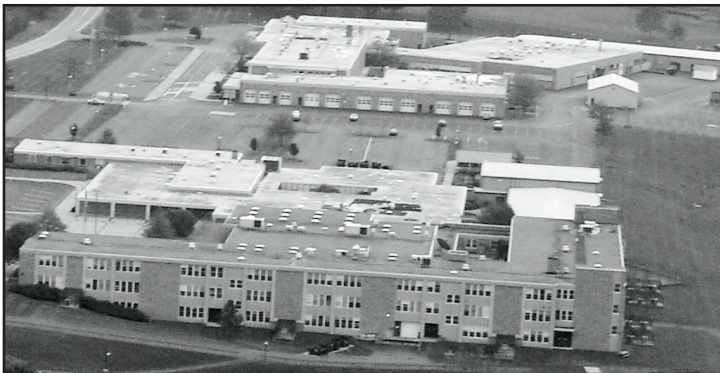
- As a consultant to individual districts;
- As a liaison between component districts and the State Education Department; and
- Upon request, will serve as a consultant for component districts in the search process for a new superintendent of schools.

The following are some of the responsibilities of all 37 District Superintendents in the State of New York:

- Facilitate communication and cooperation between districts, the State Education Department, and other public and private agencies.
- Interpret and clarify Education Law, Commissioner's Regulations, and other policies affecting education in this region; and serve as the regional contact point for State initiatives, such as the new Standards, Capacity, and Assessment initiatives.
- Assist in developing educational policy while working closely with area legislators on behalf of public education.

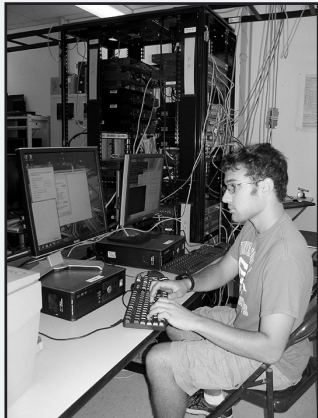
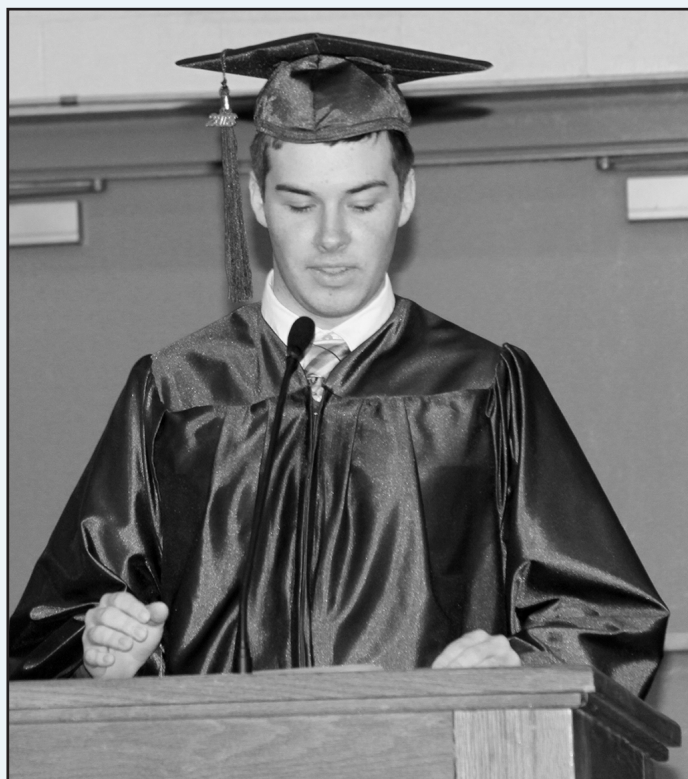
- Report to the Commissioner and work closely with the Senior Deputy Commissioner.
- Conduct Registration reviews in New York City and within the BOCES supervisory area, as well as for those schools identified as requiring improvement.
- Assist with reorganization studies in participating districts and coordinate related efficiency grants.
- Investigate, hear, and decide upon boundary line disputes between districts. Provide advice and counsel to local Boards of Education and in-service education for local superintendents.
- Take cases on appeal and report testimony to the Commissioner, as directed.
- Provide assistance to non-public schools.
- Act on behalf of other District Superintendents.
- Approve BOCES service contracts and cross contracts.

If your district wishes to avail itself of any of these services, please contact William J. Hecht, District Superintendent/Executive Officer, at (845)291-0110 or email william.hecht@ouboces.org.



2019-2020 COOPERATIVE SERVICES GUIDE AND SERVICE REQUEST

The Orange-Ulster BOCES 2019-2020 Initial Service Request will be distributed to our component school districts on or before December 31, 2018. Please refer to the calendar for completion dates. The Cooperative Services Guide can be viewed on our website at ouboces.org. Click on the "Information" drop-down menu from the OU BOCES homepage and then click on the 2019-2020 Cooperative Services Guide link.



MANAGEMENT SERVICES

Deborah McBride Heppes,
Assistant Superintendent for Finance
deborah.heppes@ouboces.org

Mark P. Coleman, Director
mark.coleman@ouboces.org

The Division of Management Services provides support services for infrastructure operations of school districts within the Orange-Ulster Supervisory District. Management Services enables component school districts to pool their resources - such as equipment, staff and facilities - and receive high quality services that are cost-effective.

Management Services referenced below, together with our new Shared Printing Service, provide our component school districts with cooperative alternatives so that they can target more of their valuable time towards instructional programs that directly impact their students.

Shared School Lunch Manager

318.000

Human Resource Manager

371.000

Shared Facilities Director

372.000

Shared Transportation Director

380.000

Interscholastic Athletics Coordinator

519.000 - 519.046

Attendance Officer

535.000

Grant Writer

560.000

Printing

583.000

Cooperative Purchasing

604.000

GASB (Fiscal Impact Analysis)

608.000 - 608.070

Health Plan Coordination

613.000

Health and Safety/Risk Management

622.000 - 622.030

Records Management

643.000 - 643.400

Teacher Certification

644.000

Contract Analysis

650.000

Transportation - Special Education Programs

660.000

Transportation - Other Programs

662.000

Transportation - Bus Driver Staff Development and Training

663.000

Shared Facilities Service

665.000

Workers' Compensation Coordination

699.000



CAREER & TECHNICAL EDUCATION

Orande K. Daring, Director
orande.daring@ouboces.org

The BOCES Career and Technical Education Division has programs located on two campuses in Goshen, one on Gibson Road and the other on Harriman Drive at the Regional Education Center at Arden Hill. Twelve career academies offer high school students a variety of career and technical programs. Practical Nursing/Health Career programs are offered at the Regional Education Center at Arden Hill in state-of-the-art classrooms and labs.

Through an integrated academic curriculum in each classroom, CTE students are able to earn English, math and science credit (depending on the program) while participating in one of 40 specialized career and technical programs. Many of the career academies are nationally accredited and feature leading-edge technology, as well as instructors with the latest trade experience. Work-based learning opportunities in local businesses help to develop students' skills beyond classroom experiences. Our students have access to college credits and career opportunities upon successfully completing their program.

Career & Technical Academies

- Appearance Careers Academy
- Business Computer Careers Academy
- Construction Careers Academy
- Culinary Careers Academy
- Education Careers Academy
- Environmental Careers Academy
- Health Careers Academy
- Security Careers Academy
- STEM Careers Academy
- Transitional Academy
- Transportation Careers Academy
- Visual Arts Careers Academy

Career and Technical Education Programs

101.000

Basic Occupational Education

102.000

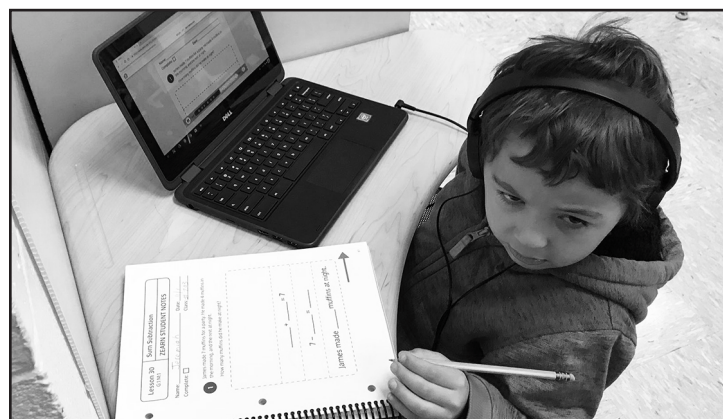


SPECIAL EDUCATION & ALTERNATIVE EDUCATION

Kerri B. Stroka, Director
kerri.stroka@ouboces.org

The Emanuel Axelrod Education Center on the BOCES main campus is comprised of five special education programs including the John A. Flannery High School and Middle School, the Raymond C. Cramer Elementary and Secondary Schools, and the Liberty Elementary Program. These “schools” are located in an expansive facility that houses a therapeutic pool, large auditorium, two gymnasiums and is surrounded by several playgrounds and athletic fields.

Classes for Students with Disabilities	
Students with Severe Development Disabilities	201.000
Students with Emotional and/or Developmental Disabilities	203.000
Students with Severe Emotional and/or Developmental Disabilities	205.000 and 206.000
Students with Autistic Spectrum Disorders	208.000
Summer School for Students with Disabilities	901.008
Related and Support Services	
Speech Therapy	201.710
Counseling	201.711
Physical Therapy	201.712
Occupational Therapy	201.713
Interpreter for the Deaf and Hard of Hearing	201.714
1:1 Para Educator	201.715



Satellite programs are located in the Chester, Cornwall, Goshen, Minisink Valley and Warwick Valley School Districts. The STRIVE Program for autistic students is located in the Chester Learning Center. The Including Communities Program is located in a storefront on West Main Street in Goshen. The Marguerite A. Flood High School and Middle School, the Arden Hill Academy, as well as Alternative Programs, are located in the Regional Education Center at Arden Hill.

Shared Pupil Services	
Visually Impaired	304.000
Health Education/Nurse Practitioner	306.000
Hearing Impaired	308.000
English Language Learner	313.000
Diagnostic and Prescriptive Services	316.000
Alternative Education	
Intensive Day Treatment for Psychiatric Crisis (IDT)	424.000
Intensive Day Treatment for Substance Abuse (RESTART)	424.010
Test Assessing Secondary Completion (TASC)	424.017
Newcomer Program	424.018
Supplemental Program for At Risk Children (SPARC)	475.000



INSTRUCTIONAL SUPPORT SERVICES

Diane E. Lang, Ph.D., Director
diane.lang@ouboces.org

The Division of Instructional Support Services provides cutting-edge instructional support for teachers, librarians and administrators as they prepare students to successfully meet the New York State Learning Standards. BOCES provides a strong foundation and opportunity for educators to support the latest national and statewide initiatives. A variety of programs are offered to school districts to promote curricular enrichment for students of all grade levels. The Model Schools

Program provides comprehensive district-wide technology planning and instructional technology integration. A rich collection of books, e-media databases and artifacts are available through Library Services. Distance learning is used to teach Chinese and other subjects. All phases of instruction are supported by the division including: curriculum planning, instruction, assessment, and environment. Staff development and instruction coaching are also offered.

Senior Enrichment

428.000 and 428.010

Outdoor Education and Environmental Studies

470.000

Professional Development Workshop

470.001, 570.020, 578.010

Instructional Coaching

470.002, 508.002, 578.110, 578.130, and 578.140

In-District Custom Workshop

470.003, 570.020, 578.111, 578.131, and 578.141

Engineering STEM and STEAM

470.004, 470.005, 470.006, 470.007

e-Learning Experience

471.000 and 471.010

Virtual High School

471.001, 471.009

Chinese Language K-12

471.020

e-Media Library

504.000

Media and Equipment Delivery

504.020 and 504.021

Library Automation (Destiny I & II, OPALS)

505.000, 505.010, 505.015 and 505.030

Professional Reference Library

508.000, 508.001, and 508.016

ebooks/ebook loading

508.020 and 508.021

Science Kits

517.000

Starlab K-12

517.010

Model Schools

570.000 and 570.030

Shared Technology Integration Specialist

570.002

On-line Technology Integration Courses

570.030

Gradpoint

570.450

Apex Learning

570.452

Technology Implementation Plan

570.453

Odyssey of the Mind

577.000 and 577.001

Mock Trials

577.010

Youth-in-Government

577.020

School Improvement

578.000

Science Initiative and Social Studies Inquiry Initiative

578.015

Regional Assessment Collection and Scoring

578.015

Critical Incident Stress Management (CISM)

578.030

Data Analysis

578.070

Alternate Assessment Coordination and Scoring

578.090 and 578.092

School Library System

F958 and F960

Title III - ENL Supports

F980

McKinney Vento Supports

F919



TECHNICAL SUPPORT SERVICES

Forrest M. Addor, Director
forrest.addor@ouboces.org

The Technical Support Services Division provides leadership for school districts to plan, implement, upgrade and maintain technology in the schools. This includes technical assistance with budget planning, hardware and software procurement as well as staff development and training. Consortium purchasing for school districts includes Internet, computers, networking hardware, computer software, audio/video products, and instructional aids such as interactive white boards, etc. Orange-Ulster BOCES Technical Support Services is dedicated to providing the latest technology to its component districts. The state-of-the-art secure data center, strategically located at the Regional Education Center at Arden Hill, continues to meet the growing data security and access demands of our component districts.

- All power into the data center is fully redundant, including backup generator power.
- Cutting-edge technologies allow fall-over to a backup connection in less than 7 seconds in the event of a fiber cut, avoiding any perceived interruption.
- On-site personnel are trained and available to provide immediate support if the need arises.
- Safety features, including a comprehensive fire control system, are in place.
- Current technology conserves energy.
- Facilities have been designed and re-purposed to support a state-of-the-art infrastructure.
- Component school districts are provided continuous operation, continuous support, security and flexibility.

Instructional Technology Services

571.000 - 571.600

Edgenuity (Compass Learning)

571.030

Internet Filtering

571.040

Disaster Recovery

571.050

Distributed Denial of Service (DDoS) Protection

571.060

GoGuardian

571.070

Network Equipment Maintenance

571.090

Internet Access

571.080 - 571.090

Shared Technicians/Specialists

571.160 - 571.172

Naviance

571.433

Renaissance Learning (Star Assessment)

571.434

NWEA Measures of Academic Progress

571.435

Frontline Professional Growth (Formerly My Learning Plan/ OASYS)

571.436

Discovery Education

571.437

Castle Learning

571.439

Telecommunications

630.000 - 630.070

Facilities Management Services

635.000 - 635.004

School Access Manager (SAM Telco/Swatting)

635.002

Automated Substitute Call-in Service

680.000



ADULT CAREER/TECHNICAL & CONTINUING EDUCATION

Andrew Carnright, Director
andrew.carnright@ouboces.org

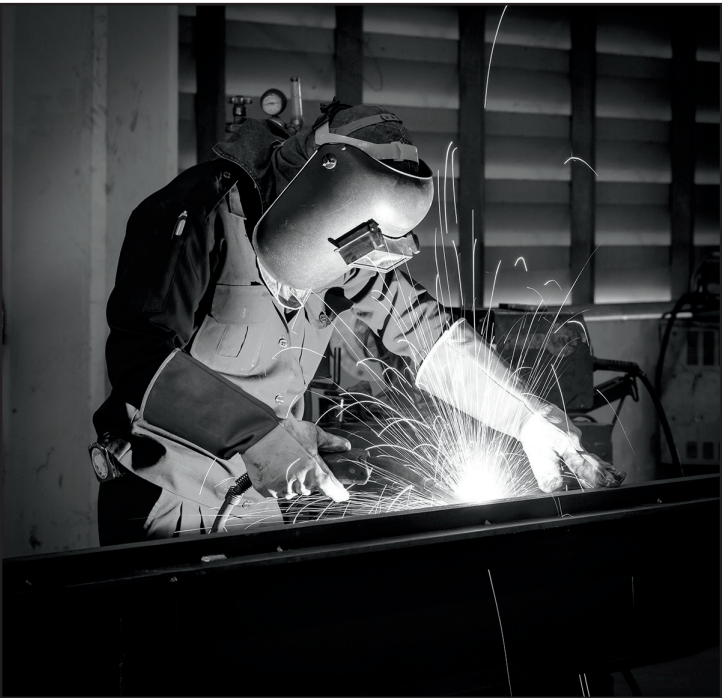
BOCES' Adult Education Programs provide career, technical, business and industry training, as well as literacy education, to the adult population in the Mid-Hudson region. The comprehensive career and technical education classes are geared to adults who want to upgrade their work skills, acquire new entry-level training for a career change or to enhance their personal capabilities. A broad spectrum of occupational and technical training programs, including a wide variety of health careers programs, reflect the job opportunities in the surrounding region.

Along with our robust lineup of vocational classes, literacy classes are also offered day and night in many locations throughout Orange County and include High School

Equivalency (HSE) and English as a Second Language (ESL) instruction. The Division of Adult Education helps adult learners earn a New York State High School Equivalency (HSE) diploma by teaching students the content and skills needed to successfully pass the Test Assessing Secondary Completion (TASC™). English as a Second Language (ESL) classes are designed for all levels of English language learners from non-English speakers to those with some English fluency who are looking to improve their overall reading, writing, and speaking. These programs run continuously, are flexible and can be tailored to fit into anyone's busy schedule. Furthermore, these HSE and ESL classes offered by Orange-Ulster BOCES are free of charge for all participants.

Adult & Continuing Education
106.000
High School Equivalency Diploma (HSE) Preparation
414.000 and 900.000
Orange County Correctional Facility Educational Program
416.000

Adult Basic Education/General Education Development
900.010
English as a Second Language
900.020



GRANT FUNDED PROGRAMS

Special Education Technical Assistance Support Center (SETASC) F921

Special Education instructional support services are provided through training and technical assistance for general and special educators, ancillary staff, administrators, members of Boards of Education, Committees on Special Education, and parents of children with disabilities between birth and 21 years old.



School Library System F958 & F960

The School Library System is a non-charge service funded by the New York State Education Department. All school libraries, public and non-public, may be members. The School Library System (SLS) provides services to member schools through each district's library media specialist. Workshops related to library and information skills as well as literacy are coordinated through the School Library System.



CROSS-CONTRACTS

The thirty-seven BOCES located around New York State offer a variety of programs, some of which are not directly available through the Orange-Ulster BOCES. A local school district may receive the services of another BOCES through a cross-contract.

The following list includes those services that are currently available as cross-contracts through Orange-Ulster BOCES. Other services may be provided upon district request.

Examples of Cross-Contract Services offered by other BOCES are:

Arts in Education

Sullivan (scboces.org)

E-Rate Consortium

Dutchess (dcboces.org)

Native Language Assessment

Ulster (ulsterboces.org)

Planning Services

Erie 1 (e1b.org)

- Board
- Administration
- Policy

Principals' Center

Ulster (ulsterboces.org)

Regional Teacher Recruitment

Putnam-Northern Westchester (pnwboces.org)

Public Information Services

Capital Region (neric.org)

Sullivan (scboces.org)

Ulster (ulsterboces.org)

State Aid Planning

Questar (questar.org)

Completion of the Request for Cross-Contract Form and District Superintendent approval are required prior to initiation of any cross-contract. Districts interested in purchasing a cross-contract should contact Lilly Abbamonte at (845) 291-0100 extension 10161. Charges for the services are determined by the BOCES offering the service.



**MID-HUDSON REGIONAL
INFORMATION CENTER at ULSTER BOCES**
mhric.org

BOCES MISSION STATEMENT

The mission of the Orange-Ulster BOCES is to serve our component districts and community in the development of continuous learners who will be successful in meeting the challenges of living in our society today and in the future. We will accomplish this mission in a cost-effective manner with a dedicated, skilled, caring staff providing quality educational services in a safe, nurturing and accessible environment.



53 Gibson Road
Goshen, New York 10924
www.ouboces.org

*Cover Design by Angelica Colon, Second Year Orange-Ulster BOCES
Career & Technical Education Student in the Digital Design & Advertising Program*